



'St Julie's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment'

	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> Completed a common core programme of induction for working with children Working at or towards the national occupational standards (NOS) level 3 (core and mandatory as required, including STL 17, STL 57) in supporting teaching and learning and knowledge /skills equivalent to forthcoming Qualification and Credit Framework Certificate in cover supervision level 3. First Aid qualified or working towards Certification Appropriate IT skills to support learning Good numeracy and literacy skills 	
Experience	<ul style="list-style-type: none"> Experience of working with or caring for children of relevant age (11 - 16). 	
		<ul style="list-style-type: none"> Experience of working as a Teaching Assistant
	<ul style="list-style-type: none"> Ability to follow procedures and to work under pressure 	
		<ul style="list-style-type: none"> Experience of assisting children to use resources for learning
		<ul style="list-style-type: none"> Liaising with other professional colleagues
	<ul style="list-style-type: none"> Ability to promote a positive ethos and model positive attributes 	
	<ul style="list-style-type: none"> Ability to work effectively within a team environment, understanding classroom roles and responsibilities 	
Skills, knowledge and qualities	<ul style="list-style-type: none"> Excellent organisational skills 	
	<ul style="list-style-type: none"> Excellent interpersonal skills 	
	<ul style="list-style-type: none"> Excellent communication skills 	
Personal Attributes	<ul style="list-style-type: none"> Commitment to the highest standards of child protection 	
	<ul style="list-style-type: none"> Desire to enhance and develop skills and knowledge through CPD 	
	<ul style="list-style-type: none"> Ability to work as part of a team with a general understanding of classroom roles and responsibilities. 	
	<ul style="list-style-type: none"> 	
	<ul style="list-style-type: none"> 	
	<ul style="list-style-type: none"> 	



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Pastoral Skills	<ul style="list-style-type: none"> • The ability to carry out the role of Cover Supervisor effectively • Willingness to be involved in the pastoral aspects of the school • Able to maintain a professional, yet caring and compassionate approach to dealing with students • Suitable to work with children. An Enhanced Disclosure with Children's Barred List check will be completed on the successful applicant 	
Extra-Curricular	<ul style="list-style-type: none"> • Willingness to be involved in extra-curricular activities 	
General	<ul style="list-style-type: none"> • A personal manner in keeping with the school ethos towards parents/carers, children, the community, and wider community 	
	<ul style="list-style-type: none"> • Ability and motivation to interact with students, staff, parents and carers 	
	<ul style="list-style-type: none"> • Energy, enthusiasm 	
	<ul style="list-style-type: none"> • Flexibility, energy, resilience and a sense of humour 	
	<ul style="list-style-type: none"> • Work autonomously in completing core job functions 	

The successful candidate will be an adaptable and flexible team member who is discreet, calm and efficient with a sense of humour.

All staff appointed to St Julie's are expected to be committed to supporting the school's aims and actively implement the school's policies